

# BREXIT is not far away

Are you prepared?

We need to prepare for the Brexit and this will affect all imports and exports. We need to act NOW.

## TO DO LIST

1. Apply for an EORI number.  
All importers and exporters, even if you are trading below the VAT threshold, will need one to continue doing so. You can apply at the government website. [>>Click here<<](#)
2. Know the customs commodity codes.  
These codes are applicable to the type of goods you trade in. You can check on the government website for the correct and up to date codes. [>>Click here<<](#)
3. Check the Incoterms for your goods.  
It is very important that you know and understand the terms of sale and ensure they are shown on all invoices.
4. Check the VAT rates for your goods.  
The government has stated the VAT on imports will be accounted for using postponed accounting duty will not have to be paid before the goods arrive in the UK port. However, in the event of a hard Brexit under WTO (World Trade Organization) rules many goods will be subjected to duty at various rates. An indication of the duty rates can be obtained from the government website, trade tariff. [>>Click here<<](#)
5. Apply for a duty deferment account.  
This will allow you to postpone the payment of import duty as is done with VAT at present. You can apply on the government website. [>>Click here<<](#)
6. Check if you have the commercial invoice.  
All shipments, both import and export, must have a commercial invoice covering the goods.

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- 7. What is your plan?

Please read the Boarder Operator Model [>>>Click here<<](#)

- 8. Imports - Are you already familiar?

If you are a regular importor, are you already familir with the process? Are you planning on using the delay process procedure?

There is no delay process for EXPORTS

- 9. Consignees - Be Prepared for a NO DEAL

Your consignees may need to pay Duty on import into their country of import in case OF A NO DEAL, have they organized a cleaning agent?

- 10. Apply to be an authorized consignor / consignee

Using your premises to start or end the movement of transit of goods (its free)

[>click here<<](#)

- 11. Have you authorised us to use your deferment account?

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**FirstEuropean**  
L O G I S T I C S L T D

We will need to prepare customs clearances on all import and export shipments and therefore we will need to have all documents in our possession before loading. This will give us some extra time during the working day to check and advise you if any changes need to be made.

Please note, that unless all the requirements are met in order to satisfy customs that it could mean your shipment may not be able to be shipped. The terms of sale will generally show who will be paying the customs clearance charge. The input you have to provide us with is listed below.

- Invoice and packing list showing shipper and consignee
- Number of packages and weight (gross and net)
- Export document (in case you will create this by yourselves)
- Currency and value of the shipment
- Country of origin
- The delivery terms and customs commodity code(s) – please be aware, there may be more than one.

If you want to have your customs and transport activities completed by First European logistics service provider to avoid delay because of customs clearance please kindly respond to this form on your company letterhead by copying and pasting the statement on the next page and send it

back (per e-mail) to [customs@1st-european.com](mailto:customs@1st-european.com) or contact via telephone in case of further questions (+44 1282 839525).

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**FirstEuropean**  
LOGISTICS LTD

## Authority for First European Logistics (Customs Clearance Agent) to act as a Direct representative

I, (Name) ..... (Date) ..... ( i )

Having authority to sign on behalf of

(A) Company..... (EORI no.).....( ii )

Hereby appoint

**(B) First European Logistics Ltd**

to act on behalf of the entity named at (A) above in the capacity of a Direct representative in accordance with Articles 18 and 19 of Regulation (EU) No. 952/2013.

This authorisation is applicable to all consignments arriving or departing from the UK.

This Appointment applies with effect from the date of signature until revoked by the entity named at (A) above.

The entity (A) named above authorises the customs agent named at (B) to delegate customs clearance to sub agents as a Direct Representative of the declarant in all dealings with HMRC where circumstances necessitate.

The entity named in (A) authorises their representative, the customs agent named at (B), to declare goods to HMRC using

Deferment Approval Number:.....

VAT Number:.....

Note:

In accordance with the Union Customs Code, a Direct representative acts in the name of and on behalf of another person. In relation to import/export declarations, the

importer/exporter will be liable for any customs debt arising from the declaration

Signed: .....

Position: .....

Dated: .....

Notes: (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.

(ii) Legal name & EORI Trader Identification No. of importer or exporter.

(iii) Legal name & EORI Trader Identification No. of representative or agent.